

Me in Two Words Project Rubric

Student Name: _____

CATEGORY	4	3	2	1
Slide Presentation:				
Technical aspects - Slide format - 6 slides - Automatic timing	Presentation is complete, named properly, and stored in the appropriate location in the student folder.	Two of the three technical aspects are met.	One of the three technical aspects are met.	None of the technical aspects are correct.
Formatting - Font - Colors - Bullets - Slides	A creative and appealing look for the presentation is created which follows guidelines for fonts, colors, and bullets.	A look is established and applied across the presentation, but work is needed on one of the areas of formatting.	A look is established and applied across the presentation, but work is needed on two of the areas of formatting.	A look is established and applied across the presentation, but work is needed on all of the areas of formatting.
Graphics	At least one graphic is utilized and properly cited in the presentation.			At least one graphic is utilized but is not properly cited in the presentation.
Font characteristics - Color - Style - Attributes	All three characteristics are utilized in the project.	Two of the three characteristics are utilized in the project.	One of the three characteristics are utilized in the project.	No font characteristics are utilized in the project.
Presentation settings - Transition - Animation - Sound effects	All three settings are utilized in the project.	Two of the three settings are utilized in the project.	One of the three settings are utilized in the project.	No presentation settings are utilized in the project.
Grammar	There are no grammatical mistakes in the presentation.	There is one grammatical mistake in the presentation.	There are two grammatical mistakes in the presentation.	There are three or more grammatical mistakes in the presentation.
Mechanics	Capitalization and punctuation are correct throughout the project.	There is one error in capitalization or punctuation.	There are two errors in capitalization or punctuation.	There are three or more errors in capitalization or punctuation.

Presentation:				
Printed copy of presentation	A printed copy of the presentation (complete with notes) is used for reference during the presentation.	A printed copy of the presentation (without notes) is used for reference during the presentation.	A printed copy of the presentation (with or without notes) is available but not used during the presentation.	A printed copy of the presentation is not available.
Presentation skills	Speaker demonstrates ability to present effectively (with or without a remote) without blocking views of the audience.	Speaker blocks view of the audience one to two times.	Speaker blocks view of the audience three to four times.	Speaker blocks view of the audience five times or more.
Active listening - Attentive (not distracting) - Participates in discussion - Constructive feedback	Student actively listens to presentations, participates in discussion, and submits constructive feedback.	Two of three active listening strategies are demonstrated.	Only one of three active listening strategies are demonstrated.	No active listening is demonstrated.
Comments:			TOTAL POINTS:	
			Point to grade conversion:	36-40 = A 32-35 = B 28-31 = C 24-27 = D 23 and below = F